

Title I School-Level Parent and Family Engagement Policy

Alta Murrieta Elementary

Alta Murrieta has developed a written Title I parent and family engagement policy with input from Title I parents and family members. This policy was developed as part of the Site Council Parents and families have provided input at school events like PTA meetings, Coffee with the Principal, ELAC meetings, PTA Board/general meetings, and conversations with administration. This policy was developed as part of the Site Council where Title I parents are part of the committee and provide input. The policy is also discussed at ELAC meetings, PTA Board/General meetings. The policy is revised and updated each year to gather more input.

Alta Murrieta has distributed the policy to parents and family members of Title I students. This policy is posted on the school website, and hard copies of the policy are available by request in the main office.

The policy describes the means for carrying out the following Title I parent and family engagement requirements [20 USC 6318 Section 1118(c),-(g) inclusive].

Involvement of Parents in the Title I Program

To involve parents and family members in the Title I program at Alta Murrieta, the following practices have been established:

- a) The school convenes an annual meeting, at a convenient time, to which all parents of participating children shall be invited to attend and encouraged to attend, to inform parents and family members of their school's participation in the Title I program and to explain the requirements, and the right of the parents to be involved. (20 USC 6318 (c)(1))
Examples of meetings include Back-to-School Night, Family Math Night, English Language Advisory Council (ELAC) meetings, School Site Council, and Coffee with the Principal meetings.
- b) The school offers a flexible number of meetings, such as meetings in the morning or evening, and may provide, with Title I funds, transportation, child care, or home visits, as such services relate to parent involvement. (20 USC 6318 (c)(2))
Examples of these meetings include Coffee with the Principal meetings, PTA meetings, and English Language Advisory Council (ELAC) meetings.
- c) The school involves parents in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I program, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the school-wide program plan. (20 USC 6318 (c)(3))
Our School Site Council plans, reviews, and adopts our SPSA, and parent input is also gathered at PTA Board meetings.
- d) The school provides parents of participating students with
 1. timely information about the Title I program. (20 USC 6318 (c)(4)(A))
Information is presented to parents through monthly "Coming Events" flyers, text messages from teachers and administration, emails, Peachjar flyers, a monthly video message from the principal (ColeyCast), social media, and our school website.
 2. a description and explanation of the curriculum in use at the school, the forms of academic assessments used to measure student progress, and the

achievement levels of the challenging State academic standards. (20 USC 6318 (c)(4)(B))

Examples include curriculum displays at the District Support Center, curriculum information posted on the school's website, Coffee with the Principal events, Back-to-School Night, Progress Reports and Report Cards, Conferences, Family Math Night, School Site Council and PTA meetings, and Passport to Summer Success.

3. if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible. (20 USC 6318 (c)(4)(C))

Examples include SEPAC, Coffee with the Principal events, parent conferences, IEP's, SST's, Informal Teacher/Admin Meetings, 504 Plan Meetings.

- e) If the school-wide program plan is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency. (20 USC 6318 (c)(5)). Parents are able to meet with administration to communicate concerns.

Building Capacity for Involvement (Parental Involvement Policy continued)

To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, each school and local educational agency assisted with Title I, Part A funds, the school has established the following practices:

- a) The school provides parents with assistance in understanding such topics as the challenging State academic standards, State and local assessments, the requirements of Title I, Part A, and how to monitor a child's progress and work with educators to improve the achievement of their children. (20 USC 6318 (e)(1))
Examples include parent conferences, Back-to-School Night, newsletters, website (district and site), educational standards roadmaps, ELAC, SST and IEP meetings to support struggling students, and the SARC report.
- b) The school provides parents with materials and training to help parents work with their children to improve their children's achievement. (20 USC 6318 (e)(2))
Examples include Go Math tutorial videos, teacher-created tutorial videos, Family Math Night, Coffee with the Principal events, ELAC meetings, and parents offered a free copy of the book *Table Talk Math: A Practical Guide for Bringing Math into Everyday Conversations*.
- c) The school educates teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school; (20 USC 6318 (e)(3))
Examples include staff meetings, professional development days, weekly data talks, weekly PLC meetings, PTA liaison, training at annual CUE Conference on Seesaw and ClassDojo, staff book club using professional development books (e.g. *Bold School* by Weston Kieschnick).

- d) The school, to the extent feasible and appropriate, coordinate and integrate the parent involvement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, to encourage and support parents in more fully participating in the education of their children. (20 USC 6318 (e)(4))
Examples include District parent center, Breakthrough, SEPAC, RAIN Counseling, Mental Health services, LCAP Survey, Family Math Night, PTA Family Fun Nights, and ELAC meetings.
- e) The school ensures that information related to school and parent programs, meetings, and other activities to parents is sent in a format and, to the extent practicable, in a language the parents can understand. (20 USC 6318 (e)(5))
Examples include a translator available at ELAC meetings, translation services available at IEPs, and Spanish translations of report cards and progress reports.
- f) The school provides such other reasonable support for parental involvement activities as parents may request. (20 USC 6318 (e)(14))
Our site is open to all ideas brought forward to administration, teachers, and PTA. Whenever possible, we try to accommodate and support parent involvement activities. Examples include our Watch D.O.G.S. (Dads of Great Students) program, classroom volunteers, parents welcome at Friday Flag assemblies and grade level performances, Summer Learning Lab, band concert involvement, field trip chaperones, and monthly awards assemblies.

Accessibility

Alta Murrieta, to the extent practicable, provides opportunities for the informed participation of all parents and family members (including parents and family members with limited English proficiency, parents and family members with disabilities, and parents and family members of migratory students) including providing information and school reports are provided in a format and language that parents understand. (20 USC 6318 (f))
Examples include ELAC meetings, Spanish translation of our progress reports, report cards and Blackboard calls.

*[*It may be helpful to include the parent and family engagement policy review in the annual review of the Single Plan for Student Achievement.*

***The policy must be updated periodically to meet changing needs of parents and family members and the school. If the school has a process in place for involving parents and family members in planning and designing the school's programs, the school may use that process if it includes adequate representation of parents and family members of Title I children.]*